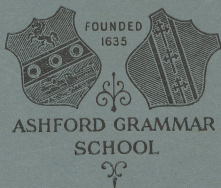


PROSPECTUS



ASHFORD GRAMMAR SCHOOL

Telephone Number: Ashford 48.

GOVERNING BODY.

Chairman: SIR CHARLES DODDERIDGE.

Vice-Chairman: REV. CANON BROCKLEHURST.

Ex Officio: The owner for the time being of Merston Hatch House in the County of Kent, The RT. HON. LORD BRABOURNE.
Appointed by the Deans of Merston Hatch House: THE REV. CANON BROCKLEHURST.

Appointed by the Rector of Ashford and the Rectors of Chant Magna, Ashington and Mertham: THE REV. K. A. BOLT.

Appointed by the Trustees of Ashford Parochial Charities: THE REV. R. S. B. SINCLAIR, M.C.

Appointed by the Ashford Urban District Council:

MRS L. EDKILL.
P. H. JONES, ESQ.
A. J. SOUTHEM, ESQ.
E. TONG, ESQ.

Appointed by the Kent County Council:

SIR CHARLES SCLEGGDEN.
R. BRUCE WARD, ESQ.
THE HON. MR. A. F. C. C. LUXMOORE, K.O.
W. S. JOHNS, ESQ.
D. NICOLE, ESQ.

Appointed by the Ashford Rural District Council:

F. MAYLAM, ESQ.

Appointed by the West Ashford Rural District Council:

J. T. ADAMS, ESQ.

Clerk to the Governors:

A. P. NEWELL, ESQ., B.A., 11, BARK STREET, ASHFORD.

STAFF.

Head Master:

MR. L. W. WHITE, B.A., Lond., M.A., Formerly Scholar of Welwyn College, Hertfordshire.

Second Master:

MR. P. F. WOODHOPEATH, B.A., London.

Assistant Masters:

MR. P. D. PINCE, B.Sc., University of Wales.

MR. W. G. HEATON, D.Sc., London.

MR. B. S. DEANE, B.A., Emmanuel College, Cambridge.

MR. C. H. MERRILL, M.A., D.Sc., Teachers, F.R.C.S.

MR. C. M. HAMILTON, B.A., University College, London.

MR. W. S. DODD, Durham University.

MR. E. D. STEPHENS, B.A., King's College, London.

MR. G. W. LEVY, B.Sc., London.

MR. W. J. FORTING, B.Sc., London.

MR. W. J. SUTER, M.A., Trinity College, Cambridge.

MR. W. S. F. ASPINALL, D.A., St. John's College, Cambridge.

MR. B. F. LAMPARD.

FOUNDATION.

The School traces its foundation back to 1630, when Sir Norton Knatchbull, of Merham Hatch, endowed the Grammar School and began to build the School Hall and Master's House near the west-end of Ashford Church. The close connection between the School and the Knatchbull family has been continued to this day. The head of the family, now Lord Bessborough, is an *ex-officio* member of the Governing Body, and Founder's Day is held yearly at Merham Church, where Sir Norton Knatchbull is buried.

The School was re-founded and transferred to its present position in 1879. The money for the new buildings was raised by public subscription, and the foremost among the benefactors were the Barra family of Beckhanger, and John Russell Lewis, who gave the site. The School, which is conducted under a scheme made by the Board of Education, under the Charitable Trusts Acts and Endowed School Acts, is recognised by the Board of Education, and aided by the Kent Education Committee.

THE SCHOOL BUILDINGS.

The School stands in grounds of about 14 acres on the Hythe Road, with open country at the back. The main block, built in 1879, consists of the Head Master's House, dining hall, library, and three classrooms, with accommodation for forty boarders on the first floor. Close to this main block are seven classrooms, the chemistry laboratory, the science lecture room, physics laboratory and woodwork shop.

CURRICULUM.

The object of the School curriculum is the provision of sound general education and a mental training which will be of benefit in whatever occupation a boy follows when he leaves School. The course of study includes Religious Instruction, English, Mathematics, Latin, French, German, History, Geography, Drawing, Woodwork,

Singing, Chemistry, Physics, Elementary Biology, and Physical Exercises.

All boys attend School Prayers and lessons in Religious Subjects unless withdrawn on written request by their parents or guardians.

The General School Certificate of the University of London is taken at about the age of sixteen. By reaching the necessary standard in the School Certificate Examination, boys may secure exemption from London Matriculation, and the Entrance Examination to Oxford and Cambridge, as well as the preliminary examination of various professional associations.

After obtaining the School Certificate boys enter the Sixth Form, where they may specialise in Science and Mathematics, or Literary Subjects, according to their aptitude. Such boys will take the Higher Schools Certificate Examination, and should they show sufficient ability they will be prepared for University Scholarships or other Examinations they wish to enter.

SCHOOL HOURS, TERMS AND HOLIDAYS

The hours of attendance are as follows:—

Mornings: From 9.10 to 12.30 p.m.

Afternoons: From 1.50 to 5.50 p.m.

Half holidays are on Wednesdays and Saturdays. Attendance at games on Wednesday afternoons is required unless the boy brings a note asking for special permission to be absent.

The year is divided into three terms, beginning about the middle of January, the end of April or the beginning of May, and the middle of September. The holidays are about three weeks at Christmas, four weeks at Easter, and seven weeks in the summer. There are also short half-term breaks in each term, and it is hoped in view of the ample amount of holiday time parents will ensure the regular and punctual attendance of their boys while the School is in session.

CO-OPERATION BETWEEN SCHOOL AND PARENTS.

The Head Master hopes that parents will make themselves known personally to him. Reports of a boy's progress and conduct are sent to them three times a year, at the end of each term, and a special report will be made on request.

The Head Master especially relies upon the co-operation of parents in the matter of home work, which should be done at regular times. He will be glad if parents will inform him if boys habitually have too little home work, or more than they can manage. He also hopes that every inducement will be given to the boys to make their School work and play a prime consideration during term time.

The Head Master welcomes the chance of discussing with parents the future careers of their sons. In the case of boys who have ambitions to proceed to places of higher education this is particularly important.

During term time the Head Master keeps free the hours of 10.30 to 1.0 and 4.0 to 6.0 on Tuesdays for interviews with parents. Interviews at other times may be arranged if due notice is given, but the Head Master cannot undertake to see parents without previous appointment except on Tuesdays.

All correspondence on School matters should be addressed in the first instance to the Head Master.

It is most important that any change of address should be notified to him immediately.

PERSONAL PROPERTY AND SCHOOL BOOKS.

All caps, shoes, coats, etc., must be plainly marked with the owner's name. A 1d. fine will be imposed when any article not containing the owner's name is brought to the Head Master. No money or valuables should be left about in the School buildings.

Each pupil is responsible for School Books and property lent to him, from the time they are given into his charge to the time they are returned by him, and he must pay for any loss or damage during this period.

The School accepts no responsibility for any of the pupils' property that may be lost at School.

Cycle racks are provided for the bicycles of boys who cycle to School, and every effort is made to prevent interference with bicycles.

ADMISSION.

Applications for admission should be made on the form provided at the end of this prospectus.

The normal time for admission to the School is the beginning of the Autumn term. The "normal age" for admission is the School year in which the eleventh birthday falls. Boys who are below the normal age however, are, when circumstances permit, admitted to the Junior Form at the age of nine, upon passing a suitable test. Such boys will, at the normal age, take the entrance examination, and pass on to the Senior School only if their general conduct, progress, and their performance in this examination are satisfactory.

Admission to the School is subject to the following conditions:—

- (a) A satisfactory report from the School last attended.
- (b) The due completion of the form of Application and the form of Undertaking.
- (c) The passing of the Entrance Examination.

When there are more qualified candidates than places, priority will be given, both for special and other places, to those candidates who are considered, on the ground of their higher capacity and promise, most likely to profit by instruction in the School. Preference will be given, other things being equal, to candidates of the normal age

for admission. No preference will be made solely on account of priority of application.

Candidates of the normal age for admission should sit for the Entrance Examination and Special Place Examination, which is usually held in late April or early May. Candidates for admission as fee payers who have been unable to take this examination will be examined on the first Wednesday in July, or on such other day as the Head Master shall fix.

In the case of pupils under ten years of age, the minimum requirement will be ability to express themselves in speech and writing, and to answer simple arithmetical questions.

The written work of the candidates of the normal age for admission will be limited to answering written questions in Arithmetic and English, and to taking an Intelligence Test.

Candidates above the normal age may be required to reach a higher standard than younger candidates. The written examination may include questions in any subject taken in the form of the School, the average age of which is nearest their own, but no pupil under thirteen may be excluded solely by reason of ignorance of a foreign language, or of any other subjects not normally forming part of an elementary school curriculum. Special examinations may be arranged for these candidates and for candidates who for any good cause are unable to present themselves at the Entrance and Special Place Examination.

Each boy is required to supply himself with:—

- (a) A Bible, preferably the Revised Version.
- (b) A Hymn Book. Until further notice Hymns Ancient and Modern will be used.
- (c) School cap, sports clothes, football boots, etc.
- (d) Pens and pencils, etc. (which are not supplied by the School) and a set of Mathematical instruments.

FEES.

The present scale of tuition fees which will continue until further notice is as follows:—

- (a) For pupils whose parents or guardians are resident in the administrative county of Kent the fee is £4.4.0, a term as long as the parents continue to reside in the administrative county. For the present those whose parents are resident in Surrey are received at the Kent fee.
- (b) Special pupils who are granted Special Places by the Governors upon the result of the Entrance Examination and Special Place Examination, or otherwise, will be granted remissions of whole or part fees according to the scale and subject to the conditions set out in the Kent Education Committee's Scholarships Handbook.
- (c) Pupils whose parents are resident in the area of the East Sussex Authority may be admitted to the School upon the payment of £14 a year provided:—
 - (i) That they have reached the required educational standards and comply with the other rules of admission.
 - (ii) That they obtain the approval of the East Sussex Authority.
- (d) For other pupils the fee is £8.0.0, a term.

The above fees include stationery and the use of textbooks.

All fees are payable in advance on or before the first day of term. Cheques should be made payable to 'Ashford Grammar School' and crossed 'Lloyds Bank, Ltd., Ashford, Kent.' Receipts will be sent in due course by the Clerk to the Governors.

If the fee of any pupil remains unpaid for fourteen days after the beginning of the term, he will be liable to exclusion from the School, but the liability of the parent or guardian for payment of the term's fee is not affected thereby.

For the purposes of determining the fee payable in respect of any pupil, the Governors reserve the right not to recognise as Kent pupils children whose parents or guardians do not fulfil the residential conditions.

In the event of a decision by the Governors to increase the fees, the Governors will give the parent or guardian of each pupil at least one complete term's notice of such increase. After the receipt of such notice the pupil may be withdrawn from the date when such increased fee comes into operation for the pupil concerned, but a parent or guardian is requested to give at least six weeks' notice of such withdrawal to the Head Master.

If a parent or guardian of a Kent pupil finds that he is unable to continue payment of the full fees, he may make application to the Kent Education Committee for assistance. Careful consideration will be given to such applications, but the Committee are under no obligation to grant assistance of this nature.

Each pupil is asked to subscribe 3/- a term towards the School Magazine and Games Fund.

ABSENCE.

The following rules governing absence are of special importance and must be strictly observed.

Except on account of illness, no boy may be absent without special permission previously asked in writing and granted by the Head Master, and a further note must be brought by the boy on his return to School and handed personally to the Head Master by the boy after Prayers.

No boy may return to School after suffering from an infectious disease, other than a common cold, without the written sanction of a doctor and until after the time scheduled for such infectious disease has elapsed.

The form of Health Certificate required at the beginning of the term must be handed by the boy to his Form Master on entering the School for the first time after the holidays.

Parents are asked to inform the Head Master immediately when an infectious disease breaks out in their home. They will be informed whether it is necessary or not for boys who have come into contact with the disease to be excluded for a time.

WITHDRAWAL.

The normal time of the year for withdrawal from the School is the end of the School Year, i.e. July.

No boy shall be withdrawn from the School before the end of the School year in which he reaches the age of sixteen, without the consent in writing of the Governors. Such consent will not be withheld unreasonably, and due regard will be given to the circumstances of each case.

When it is intended to withdraw a boy at or after the end of the School year in which he attains the age of sixteen, notice must be given to the Head Master at least six weeks before the end of the term, or a term's fees for tuition must be paid in lieu of notice.

The Head Master has the power of expelling boys from the School or suspending them from attendance for adequate cause, subject to his reporting any such case forthwith to the Governors.

MEDICAL INSPECTION.

The School is periodically inspected by a School Medical Officer, and each term, boys selected according to age groups, are individually examined. Parents are invited to be present at the medical examination of their boys. When any boy, in the opinion of the Medical Officer, requires treatment on account of some physical defect, recommendations as to treatment are given in the report which is sent to the parents after the inspection.

Parents are strongly urged to take advantage of the opinion of a doctor who is specially qualified by his constant experience of the health and development of growing boys.

SCHOOL MEALS.

Dinner consisting of two courses is provided at the cost of £3.0.0. a term for boys who are unable to go home to dinner. The meals are served under the personal supervision of the Head Master's wife, who arranges meals that the boys appreciate. The Head Master asks parents to make a special effort to ensure that their boys have a good meal at mid-day.

Arrangements are made to supply milk at the mid-morning break to boys at the charge of ½d. a third of a pint.

Boys who stay to meetings of the School Societies can always be supplied with tea at a small charge.

SCHOOL DRESS.

Every boy is required to wear the School cap and badge during term time, and during the holidays when in Ashford. School caps and colours can be obtained at the School or from a number of local outfitters who have agreed to maintain a standard of quality.

The regulation School dress is a grey flannel suit, preferably medium grey in colour. In summer a blue blazer is allowable. In autumn and spring terms a tie of School colours (light blue and dark blue) should be worn. In summer terms a grey or white shirt open at the neck may be worn.

OUT OF SCHOOL ACTIVITIES.

A gardening class is organised for the benefit of boys who wish to learn something of scientific methods, soils, etc. Woodwork classes after School hours are held on Tuesdays and Thursdays, so that the elder boys may continue their manual work, and the boys are encouraged to make useful objects.

In the winter terms there are regular meetings of the English Society, which organises lectures and play-readings, and of the Historical Society, which holds debates and discussions.

GAMES.

In the summer cricket and tennis are played; in the Christmas term Association football, and in the spring term hockey are the chief sports, the games being organised on the House system. In the spring term the athletic sports are held.

Every effort is made to see that boys take healthy exercise, and the Junior forms have the opportunity to take part in organised games in School as well as on Wednesday afternoons.

The teaching staff at present includes a county cricketer, a hockey 'Blaz,' and an amateur 'soccer' international.

THE PLAYING FIELDS.

The playing fields are adjacent to the School, and are among the best in Kent. Provision is made for the whole School to use them. There are three tennis courts and two fives courts, and in a piece of woodland which has been bought by the Kent County Council, a rifle range, a soccer hut, a School garden and a swimming pool.

CADET CORPS AND SCOUTS.

There is a Cadet Corps which is affiliated to the 4th Buffs (East Kent) Regiment, and a Scout Troop. Membership of these bodies is entirely voluntary.

BOARDING ESTABLISHMENT.

The School was originally built to take an equal number of boarders and day boys, and the whole of the first floor of the main building is occupied by the boarders' cubicles, bathrooms, etc. Boys may enter as boarders at the age of nine or after, and there is only accommodation for about forty boys, so that an early application for admission is advisable.

The boarding establishment is under the personal supervision of the Head Master and his wife, whose house adjoins the School House. There are also two resident masters, and a well qualified matron who watches over the boys' health.

Special care is taken to make the food as varied as possible, not only at dinner, but also at breakfast and tea; a copy of the menu will be sent on application.

The boarders are always under the care of a master or the matron, and the Head Master personally watches their work and progress. On Sunday mornings they are required to attend Church service. On Sunday evenings they write letters home.

In a wing separate from the School House there is a sanatorium where boys with infectious illnesses are placed. The matron's rooms are close by, and she can be summoned by a special bell if necessary.

FEEES FOR BOARDERS.

For boys who are the sons of residents of Kent or Surrey, or the sons of Kentish residents temporarily abroad, a fee of £20.7.0. is paid. For other boys the fee is £24.3.0.

The above fees include tuition, board, subscriptions, books and ordinary medical attention by the Matron, but not doctors' bills.

A reduction of £2 a term each is made for brothers under the age of 14. When a boarder goes home at 12.30 p.m. on Saturday and returns in time for School on Monday a reduction of £1 a term is made.

CLOTHING.

A list of clothing required by the boarders will be sent on application.

POCKET MONEY. ACCOUNTS.

Pocket money is given out on Wednesdays and Sundays, and should be either 6d. or 1/- a week; parents are asked to limit their boys' pocket money to these amounts, as a point is made to keep down all expenses to a minimum. The pocket money and money for stamps is usually advanced and charged on the bill. Money for other necessities (hair cutting, tooth powder, writing pads, etc.) is also advanced and charged up at the end of the term. Whenever possible tradesmen's accounts, doctors' bills, etc., are enclosed with the accounts.

A charge of £1 is normally made each term for laundry.

The Head Master is willing to make arrangements for the holidays for boys whose parents are abroad.

OLD ASHFORDIANS' ASSOCIATION.

When boys leave School they are invited to join the Old Ashfordians' Association, which was founded in 1895. The annual subscription is 2/6, and members receive the magazine free each term.

Other educational institutions in the district aided or maintained by the Kent Education Committee: The County School for Girls, Ashford (Telephone Ashford 97); Headmistress, Miss B. A. Leary, M.A. Technical Institute, Ashford (Telephone Ashford 137); Principal, Mr. G. A. B. Garrett, B.Sc. The South-Eastern Agricultural College, Wye; Principal, Mr. R. M. Wilson, B.Sc.

Form of Application for Admission
to the
ASHFORD GRAMMAR SCHOOL

Name of pupil (in full)

Exact date of Birth (day, month, year)

Schools attended during the last two years, with dates
of attendances

Name of Principal or Head Teacher of last School
attended

Name of Parent or Guardian

Address

Occupation of Father or late occupation if Father is
deceased or retired

Municipal Area (i.e. Area for rating and voting purposes)
in which Parent or legal guardian resides

The above-named boy will, if admitted, keep
the regulations of the school and I will, when required,
give the undertaking set out on the attached Form.

Signed

Parent or Guardian.

Date

This Form must now be signed by the Mother unless the Father
is out of the country or the Mother is a widow. If the
Father is out of the country, or if the Mother is a widow, the fact
should be stated.

The Form should be completed and retained without delay
so the Headmaster, together with a certificate of good
conduct from the previous school. The form of undertaking should
be detached and retained. The completion of this undertaking is
to be postponed until the autumn Term of the year in which the
pupil attains the age of 11 years, if the pupil has been admitted
to the school before that date; in respect of all other pupils the
Form is to be completed on admission.

The school year begins in September and ends in July.

BE USED

NO

To be sent to the Headmaster

Form of Undertaking

(1) I have the
CHILD'S
NAME and
ADDRESS
(2) I have the
HEADMASTER'S
SIGNATURE

I have read the Prospectus of the Ashford Grammar School and hereby accept the conditions under which my son (name) (1) JOHN HENRY LAW

is admitted thereto as a ~~regular~~ special (2) pupil.

I UNDERTAKE that while he attends he will conform to the regulations of the School, and will attend such public examinations as form part of the school course in which he is working:

I FURTHER undertake that I will pay to the Governors an amount equal to the full fee for a term, if (a) my son (name) is withdrawn before the end of the School Year in which he attains the age of sixteen years, without the previous consent in writing of the Governors (which I understand will not be unreasonably withheld); or if (b) after the end of the School Year in which my son (name) has attained the age of sixteen I withdraw him from the School without giving at least six weeks' notice in writing before the end of the term of my intention so to withdraw him:

AND if my son (name) is a Special Pupil, I further undertake to furnish to the Governors such information as they may from time to time require with regard to the income of myself and my wife.

Witness

Signed

BY
HEADMASTER
SCHOOL.

Address of Witness

Address

66 London Rd
Ashford, Kent.

Occupation of Witness

Date

*This Form must not be signed by the mother unless the father is out of the country or the mother is a widow. If the father is out of the country or if the mother is a widow, the fact should be stated.

NOTE—Any reasonable notice will be accepted of the withdrawal of a pupil at or after the end of the School Year in which he reaches the age of eighteen.

Form of Undertaking

I have read the Prospectus of the Ashford Grammar School and hereby accept the conditions under which my son (ward) (1)

is admitted thereto as an ordinary (2) pupil.

I UNDERTAKE that while he attends he will conform to the regulations of the School, and will attend such public examinations as form part of the school course in which he is working:

I FURTHER undertake that I will pay to the Governors an amount equal to the full fee for a term, if (a) my son (ward) is withdrawn before the end of the School Year in which he attains the age of sixteen years, without the previous consent in writing of the Governors (which I understand will not be unreasonably withheld); or if (b) after the end of the School Year in which my son (ward) has attained the age of sixteen I withdraw him from the School without giving at least six weeks' notice in writing before the end of the term of my intention so to withdraw him:

AND if my son (ward) is a Special Pupil, I further undertake to furnish to the Governors such information as they may from time to time require with regard to the income of myself and my wife.

Witness Signed

WITNESS
WITNESS

Address of Witness Address

WITNESS

Occupation of Witness Date

This Form must not be signed by the mother unless the father is out of the country or the mother is a widow. If the father is out of the country or if the mother is a widow, the fact should be stated.

NOTE.—Any reasonable notice will be accepted of the withdrawal of a pupil so or after the end of the School Year in which he reaches the age of sixteen.

(1) Insert full
name and
address.
(2) Write out
whether or in
the yearbook.

NOT BE

