

S/133

R.A.F. Form 2520A

AIRMAN



# ROYAL AIR FORCE SERVICE AND RELEASE BOOK

Rank Private

Service Number 1324-708

Surname SAUNDERS

Initials J. W. S.

Class of Release POW

Age and Service Group No. 27 44

ON HIS MAJESTY'S SERVICE



The Senior Accountant Officer,

No. 104 ..... Dispersal Centre,

Royal Air Force.

HEDNESFORD ..... (Post Town)

STAFFORDSHIRE ..... (County)

AIR MINISTRY

## NOTIFICATION OF CHANGE OF ADDRESS FOR FINAL PAYMENT OF PAY AND RELEASE BENEFITS

### Note to Airman

Final payment will be made to the address which you gave at the time of your release. If, however, you change this address before you receive final payment, you should complete this card and send it to the Dispersal Centre from which you were released, about one week before the dates indicated in the Notes on Pay and Allowments for which see Form 2520/50.

Airman's No. 1324708 Surname SAUNDERS

Date as shown on Form 2520/50

Initials J.W.S.

Class of Release POW

I desire to inform you that I have changed my address from that given on my release, and I now request that all further payments to be made to me be sent to the following address —

\_\_\_\_\_

(Post Town)

\_\_\_\_\_

(County)

Nearest Post Office  
(if known)

Signature of airman

Date \_\_\_\_\_

## CONDITIONS OF RELEASE AND AUTHORISATION

Under the provisions of the Armed Forces (Conditions of Service) Act, 1939, YOU ARE HEREBY RELEASED FROM AIR FORCE SERVICE, or if a member of the Auxiliary Air Force, released from the obligations to which you are subject by reason of embodiment.

This release is subject to and on the following conditions —

1. You are subjected to a Review of the Royal Air Force unless you are a member of the A.A.F. in which case you remain in the A.A.F.

2. You have not by this release been discharged from the Service. You remain liable to recall to Air Force Service until the Emergency is declared ended by Order in Council, when you will be discharged unless you are on an engagement extending beyond that date.

3. If you are recalled by Special Notice full instructions will be given you as to where and when you are to report. If any general notice or proclamation is issued revoking release or recalling the reserves to which you belong, you must immediately follow the Remobilisation Instructions in this Book.

4. You must notify Air Officer in Records (R Division), Gloucester, of any change in your permanent address both for Reserve reasons and to ensure that any communications in regard to any medals reach you.

5. If you become medically unfit through any sickness, injury or other disability which renders you unfit for further service and which is not temporary only, you must write to the A.O. (R Division), Gloucester, enclosing a medical certificate.

**CONDITIONS OF RELEASE AND AUTHORISATION**

(continued)

4. Until final discharge you may not enter or enlist in any other branch of H.M. Forces or the services of any other country, or depart from the U.K. without permission from the Air Officer (i/c Records). If you desire to do so, write to him for his consent.
7. After the effective date of your release (i.e. at the expiration of any leave granted or if no leave is granted the day of departure from the Dispersal Centre) you may not wear uniform except on any specially authorised occasions, unless you are recalled for service.
8. You should preserve the uniform which you retain on your release in good condition in case of recall.
9. If you handed any Medals to your Commanding Officer for safe keeping apply to Air Officer (i/c Records (C.L.M. Section), Gloucester, for their return, giving full particulars.
10. Your pay and allowances cease on the effective date of your release unless the release is revoked and you are recalled to service. No reserve pay is payable in respect of the liability to recall referred to in para. 2 attaching to your release.
11. The following conditions apply to Class A (Age and Service) releases only.  
Any reinstatement rights you may have under the Reinstatement in Civil Employment Act, 1944, arise on the commencement of your leave.
12. The following conditions apply to Class B (National Reconstruction) releases only.  
You have been released at the request of the Ministry of Labour and National Service. You will be directed by that Ministry to your reconstruction employment for the purposes to which you

**CONDITIONS OF RELEASE AND AUTHORISATION**

(continued)

have been released. Instructions setting out the Employment Exchange or Employer to which and the date by which you are to report are set out below. You must comply with these instructions. If at any time you discontinue such employment, save for reasons of ill-health, your release will be revoked and you will be recalled to Service.

**13. The following conditions apply to Class C releases only.**

You have been released on extreme compassionate grounds. Any reinstatement rights you may have under the Reinstatement in Civil Employment Act, 1944, arise on departure from the Dispersal Centre.

## RELEASE AUTHORISATION

## PART I

To be completed in Unit except when started\*\*.

Rank T/pt Number 1324705Initials J.W.S Surname SAUNDERS

A900237/5/P.S.

To be completed  
at the Dispersal  
Centre

Release of the above-named airman is  
hereby authorised as a Class \_\_\_\_\_ release,  
**IN RESERVATION**  
~~and he is delegated~~ to Class SL of the  
Reserve.  
The effective date of release (i.e. last day of  
service) is 26.2.46 ..

It is hereby certified that the above airman served in the  
R.A.F. on whole-time service during the following periods:

From

2.3.42

To

1.12.45**L.8** ..(Date of departure from  
Dispersal Centre)He is granted 87 days' leave on release commencing the  
day following the date of departure from the Dispersal Centre.

## RELEASE AUTHORISATION

(continued)

## PART II

Instructions to Class B releases to report for Employment

You have been released to take up employment

089 \_\_\_\_\_  
(M. of L. code number \_\_\_\_\_)  
Delete \_\_\_\_\_  
and see to report within seven days from your  
departure from this Dispersal Centre to the  
following Employment Exchange  
089 \_\_\_\_\_  
of \_\_\_\_\_  
089 \_\_\_\_\_  
these \_\_\_\_\_  
with Messrs. \_\_\_\_\_  
of \_\_\_\_\_ to  
whom you are to report within seven days from  
your departure from this Dispersal Centre.

You will ordinarily be required to commence work on the  
expiration of your leave, but you may if you desire commence  
at any earlier time.

## PART III

Date \_\_\_\_\_



Dispersal Centre Stamp.

for A.G. file Records

**NOTES ON PAY AND EMOLUMENTS****1. FOR CLASS A RELEASE**

You will have received at the Disposal Centre a payment in cash and Postal Drafts on account of your leave pay and allowances. Postal Drafts for the final balance of your pay account and sums due to you for War Gratuity, Post War Credit and overseas leave will be forwarded by the Senior Accountant Officer of the Disposal Centre on or about the third day after your departure from the Disposal Centre. Amounts due in respect of War Gratuity and Post War Credits will be payable into a Post Office Savings Bank Account.

**2. FOR CLASS B RELEASE**

You will have received at the Disposal Centre a payment in cash on account of your leave pay and allowances. The balance of pay and allowances will be forwarded to you by the Senior Accountant Officer of the Disposal Centre on or soon after the fourteenth day after your departure from the Centre. If, however, you were sent home from overseas for immediate release, delay in making the final payment will, in some cases, be unavoidable.

Payments due to you in respect of War Gratuity, Post War Credit and overseas leave will be issued to you from the Release Accounts Section, R.A.F. Record Office, Gloucester, at some future date to be notified.

**3. FOR CLASS C RELEASE**

You will have received at the Disposal Centre a payment in cash on account of the balance of pay due to you. If, however, you are entitled to overseas leave, the cash advances to be made at

**NOTES ON PAY AND EMOLUMENTS**

(continued)

the Disposal Centre will be increased. Postal drafts for the balance of your pay and overseas leave entitlement and for War Gratuity and Post War Credits will be issued from the Disposal Centre on, or soon after, the fourteenth day after your departure. If, however, you were sent home from overseas for immediate release, delay in making the final payment will, in some cases, be unavoidable. Amounts due in respect of War Gratuity and Post War Credit will be payable into a Post Office Savings Bank Account.

**4. FOR ALL RELEASES**

You will have given on release an address at which you desire the final payment of your account made. If you change this address before you receive the final payment of your account and desire the payment made to any other address you should, in order to prevent loss or misappropriation, notify the Senior Accountant Officer of the Disposal Centre from which you were released. A card (Form 2520/29) is provided in this book for the purpose.

5. Payment will be made to the address given on release unless notification of any change is received before payment; the Air Ministry will not be responsible for any loss or misappropriation resulting from your failure to notify a change of address.

6. The balance of pay forwarded to you by the Senior Accountant Officer of the Disposal Centre does not preclude any adjustment of income tax liability which the Department of Inland Revenue may require to make subsequent to your release.

## NOTES ON PAY AND EMOLUMENTS

(continued)

7. The entitlement of wives, dependants and allottees to R.A.F. allowances and allotments ceases at the end of the allowance week (Thursday to Wednesday inclusive) in which leave expires (or if no leave is granted, at the end of the allowance week in which the airman departed from the Disposal Centre). Instructions will be issued to payees at their last known addresses for them to return the allowances books to the Director of Accounts, Whittington Road, Worcester, after the books have been cashed for that week. *Airman and Addresser* are required to ensure, irrespective of whether the official notice has been received, that payees return the books at the time stated. If the book is improperly cashed with your connivance or owing to your negligence, you may be liable and be prosecuted.
8. Any queries on your final payment, or War Gratuity entitlement or Post War Credit arising after receipt of final payment are to be addressed to the Senior Accountant Officer of the Disposal Centre at which release was effected quoting the following particulars:—

(a) Class of release (A, B or C).

(b) Date as stamped below.



## REMOBILISATION INSTRUCTIONS

1. Although released you have **NOT BEEN DISCHARGED**.
2. Until you are finally discharged when the Emergency is declared ended by Order in Council you still remain liable to recall to service by public notice or proclamation or by a notice addressed to you personally.
3. If you receive an individual notice you will be sent a travelling warrant with full instructions as to what you are to do and where you are to report.
4. If a public general notice or proclamation is issued revoking release and recalling the reserve of which you are a member, you should immediately prepare yourself to return to duty and watch the Press or Public Notice Boards for further instructions as to when you are to report.
5. You should report at your Remobilisation Station as shown below, in Uniform, bringing with you all service clothing and necessaries left in your possession when you were released.
6. You should also bring with you (1) this Book containing your Certificate of Service (2) your National Health and Pensions Insurance Contribution Card (3) your Unemployment Insurance Book (4) your Civilian Identity Card (5) your Service Identity disc. If you cannot get these at once do **NOT** delay but arrange for them to be sent on after you. If you are sick when due to report, you must immediately inform the Officer Commanding the station at which you are to report enclosing a medical certificate. You should report immediately you are fit for duty.

**REMOBILISATION INSTRUCTIONS**  
(continued)

7. Do NOT bring any medals or decorations with you unless you are unable to leave them in safe custody.
8. If you have to travel by rail, use the Travel Warrant in this Book and complete the name of the Railway Station as necessary. If you do not require it, leave it in this Book which must be handed in when you report for duty.
9. If you need money for the journey the money order for 5s. in this Book may be used; present it for payment at any Post Office and produce your Identity Card and you will be paid 5s. which will be adjusted later in your account. (If you do not need the money, hand in the money order on reporting or you will be charged the 5s.).

**NOTE:** This money order and Warrant can only be used after a Public Notice or Proclamation has been issued; they are not valid till then.

**REMOBILISATION STATIONS**

10. If remobilisation or return to duty is ordered by general notice, or proclamation revoking release or recalling the Reserves of which you are a member, a list of R.A.F. remobilisation stations will be published in the press and by public notice, showing the particular stations under code letters. Your code letter is shown below, and you should report to the station to which the code letter applies.

Your remobilisation station code letter is—

A.

To be completed at Unit.

To be retained by Post Office.

**ROYAL AIR FORCE**

To H.M. Postmaster General.

Please pay the sum of 5s. on production of his Identity Card to the airman mentioned below, if and when by Public Notice or Proclamation the R.A.F. Reserve has been called out for further Active Service before the present Emergency is declared ended.

**AVAILABLE ONLY ON REMOBILISATION BY  
PUBLIC NOTICE OR PROCLAMATION**

Surname SPAIN DERS

Christian Name(s) John William Spaid

Service No. 1324708

Signature of Airman [Signature]

Stamp of  
Paying  
Post Office.

Stamp of  
Issuing Unit  
and Date.





## CLEARANCE CERTIFICATE

To be completed at Unit except where marked\*\*

Unit 446 Number 1324708  
 Initials J.W.G. Surname SANDERS

It is hereby certified that the above-named airman has been cleared of all known charges in respect of deficiencies of public clothing and equipment.

To be signed if and when the order is cashed. I hereby acknowledge receipt of the sum of £s.

Date \_\_\_\_\_

ACCOUNTANT OFFICER

Exchanged Centre \*\*  
Date Stamp

7 DEC 1945

No. 104 P.D.C.  
HEDNESFORD.

TO BE COMPLETED FOR ALL PERSONNEL

ROYAL  
CERTIFICATE OFSERVICE  
AND RELEASE

## SERVICE PARTICULARS

Service Number } 1324705. Rank *Private*Air Crew Category and/or R.A.F. trade *Air Gunner*Air Crew Badges awarded (if any) *A. G.*Overseas Service *13-4-42 - 30-3-43 Para 110-45 - 28-5-45*R.A.F. Character *Very Good* (see notes on back of certificate on a possible page)Proficiency A *Satisfactory* ( - - )B *Satisfactory* ( - - )

Decorations, Medals, Claps, Mentions in Despatches, Commendations, etc.

Educational and Vocational Training Courses and Results

## DESCRIPTION

Date of Birth *6.7.22* Height

Marks and Scars

Specimen Signature of Airman

*J. Saunders*Where named airman served in the *R.A.F.V.R.* full-time service.*2.3.1942* to *1.12.45*

If day of service is used before leaving for release and release form.

Particulars of his Service are shown in the margin of this Certificate.

If statement of any special aptitudes or qualities or any special types of employment for which recommended:-

Any person knowingly making a false statement will be liable in prosecution.

Signature \_\_\_\_\_  
Address \_\_\_\_\_

Date \_\_\_\_\_

*24/1/45**William G. Shaw*  
Signature of Officer Commanding

Any person knowingly  
filling a false state-  
ment will be liable  
to prosecution.

Signature \_\_\_\_\_  
Address \_\_\_\_\_

Date \_\_\_\_\_

To be detached only by Booking Clerk and exchanged for Ticket.  
RECALL TO SERVICE OF AN AIRMAN ON REMOBILISATION  
(To be completed in Civil except where marked\*)

### TRAVEL WARRANT

Charges payable by Air Ministry (P3c) R.A.F.  
2nd Class

The Directors of the Railway Company or Shipping Company concerned are hereby requested to provide conveyance for one airman by the recognised direct route to \_\_\_\_\_

R.R.—The airman concerned may only use this warrant if and when public notice of proclamation has been issued calling out the Reserve.

Airman's Number 1324708

Surname SNIBBERS

Initials J. W. S.

Destination of Ticket issued, to be filled in by Railway/Shipping Co.



#### Notes:—

R.A.F. Trade—For air crew with a basic trade, show the trade in *Trade* after the air crew category, e.g., Pilot (Armoured).

R.A.F. Character during Service:

V.O. is the highest character which can be awarded in the Royal Air Force. The character assessment reflects the airman's conduct throughout whole of his service.

Proficiency:

The trade proficiency headings A and B signify:—

#### TRADESMEN

- Skill in his trade (applicable to airman up to the rank of Corporal inclusive).
- Ability as technical Warrant Officer or Non-commissioned officer, as foreman manager, foreman or supervisor in his trade.

#### AIR CREW PERSONNEL

- Proficiency as pilot, navigator, air mechanic, air gunner, etc.
- Ability as a Warrant Officer or Non-commissioned officer.

Proficiency will be shown as

- |       |                  |   |
|-------|------------------|---|
| Ex.   | for exceptional  | } No higher or other assessment is permissible. |
| Supr. | for superior     |   |
| Sat.  | for satisfactory |   |
| Med.  | for moderate     |   |
| Inf.  | for inferior     |   |

The date to be inserted as the date of commencement of service is the one on which the airman reported for service, was called up from deferral service, called out or embodied as applicable.

SERVICE P

Service

Number }  
Air Crew Co

Air Crew Co

Air Crew No

Service No

Overseas No

R.A.F. Char

Proficiency

Directions

Class, Men

Educational

Course and

Date of Bt

Marks and

Specimen

of Address

**CLAIM FOR DISABILITY PENSION—(AIRMAN)**

THE ATTACHED FORM is to be used only if you claim to be suffering from a disability attributable to or aggravated by WAR SERVICE. You may complete it at any time WITHIN 4 MONTHS after the date you ceased to draw service pay.

When completed the form should be sent to the Air Officer (c) R.A.F. Record Office, Gloucester.

If there is insufficient space on the form further explanations or answers can be written on a plain sheet of paper which you must SIGN and attach firmly to the form.

Any pension granted on this application will commence on the day following cessation of service pay.

After 4 months from the cessation of service pay, any claim to pension must be made on a different form to be obtained from the nearest office of the MINISTRY OF PENSIONS, the address of which can be obtained at the local Post Office.

Any person knowingly making a false statement will be liable to prosecution.

Signature \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

SERVICE I

Service  
Number } \_\_\_\_\_

Air Crew C \_\_\_\_\_

Air Crew B  
*S.K.*

Overseas S \_\_\_\_\_

R.A.F. Class \_\_\_\_\_

Proficiency \_\_\_\_\_

Decorations  
Clasps, Med \_\_\_\_\_Educational  
Courses att \_\_\_\_\_

Date of Birth \_\_\_\_\_

Marks and  
Specimen  
of Airman \_\_\_\_\_

SERVICE \_\_\_\_\_  
 Service Number \_\_\_\_\_  
 Air Crew \_\_\_\_\_  
 Air Crew \_\_\_\_\_  
 Overseas \_\_\_\_\_  
 R.A.F. Ch \_\_\_\_\_  
 Proficiency \_\_\_\_\_  
 Decoration \_\_\_\_\_  
 Decoration \_\_\_\_\_  
 Education \_\_\_\_\_  
 Education \_\_\_\_\_  
 Date of Birth \_\_\_\_\_  
 Marks and \_\_\_\_\_  
 Specimen \_\_\_\_\_  
 of Airman \_\_\_\_\_

MFB 281

**CLAIM FOR DISABILITY PENSION—AIRMAN**

1. Surname SAUNDERS 2. Service No. 1324708  
 (BLOCK LETTERS)  
 3. Christian Names John Walter Gifford  
 4. Rank T/pt 5. Unit/Group 106 FRC / 249 T.T.C.  
 6. Date of Release \_\_\_\_\_  
 7. Have you served in the Armed Forces before the present War and been discharged?  
 ("Yes" or "No") \_\_\_\_\_ If "Yes" give particulars below:—

Former Regt. Corps or Ship, etc.	Army or Official Number	Date of Discharge	Cause of Discharge	Particulars of Pension (if any) for disablement or service

8. Give particulars of your wife and children now under 16 years of age for whom you received family allowances at any time during service:—
- (a) Wife—full Christian Names and name before marriage \_\_\_\_\_
- (b) Wife's present address \_\_\_\_\_
- (c) Date of marriage \_\_\_\_\_
- (d) CHILDREN:—
1. \_\_\_\_\_ Date of birth \_\_\_\_\_
- Full Christian Names (and surname where different from your own) and dates of birth
2. \_\_\_\_\_ Date of birth \_\_\_\_\_
3. \_\_\_\_\_ Date of birth \_\_\_\_\_
9. Give particulars of any child born after release
- Name/s \_\_\_\_\_
- Date/s of birth \_\_\_\_\_

**PARTICULARS OF CLAIM**

The following questions should be answered with care. The answers will assist in the enquiries to be made of official records. Incomplete answers may delay the consideration of your claim.

QUESTION	ANSWER
10. What is the disability for which you claim pension? If a wound or injury state when and where received and part of body injured.	
11. Give the names of the hospitals or other places at which you received treatment during service for the disability and the dates as nearly as you can.	

(continued overleaf)

PART VI to be completed by Doctor providing treatment who should also detach the form and send it to the Insurance Committee (in Northern Ireland to the Ministry of Labour, Palace Grounds, Armagh, Northern Ireland), for the area in which the insured person is staying.

- \* The person named overleaf who was not on my list immediately before serving in H.M. Forces is accepted as from to-day as a temporary\*/permanent\* resident.
- \* The person named overleaf who states that he was on my list immediately before serving in H.M. Forces has to-day applied to me for treatment.

Date ..... Signature .....

\* Delete where not applicable.

If doctor is to supply drugs he should enter DR here .....	If doctor claims mileage he should enter mileage distance here .....
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**TREATMENT AFTER LEAVING**

Instructions to Released Person.

PART I.

Part III to be completed at Dispersal Centre.

Part II to be completed at Unit.

MPB 281

(continued)

**CLAIM FOR DISABILITY PENSION—AIRMAN**

(continued)

12. IF YOU CLAIM SOLELY IN RESPECT OF A WOUND OR INJURY, YOU NEED NOT ANSWER ANY OF THE FOLLOWING QUESTIONS—but this claim form must be signed and dated.

QUESTION	ANSWER
13. (a) When did you first suffer from the disability ? (b) If before your war service when did you first notice the effects of war service on it ?	(a) ..... (b) .....
14. State what particular incidents or conditions of service you consider caused or worsened the disability.	.....
15. (a) In which Unit were you then serving ? (b) Where were you stationed ? (c) What was the precise nature of your duties at the time ?	(a) ..... (b) ..... (c) .....
16. If you suffered from the disability before joining the Forces, give the name and address of any doctor, hospital, etc., from whom you received treatment. Give approximate dates.	.....
17. Have you been treated for the above or any other complaint since Release ? If so, state nature of complaint and name and address of doctor or hospital with first and last dates of attendance.	.....

Signature ..... Date .....

Address .....

Any person knowingly making a false statement will be liable to prosecution.

Address (if different from above) to which you desire the result of your claim to be sent .....

Witness to signature ..... Date .....

Address of Witness .....

Second signature of applicant (for record purposes) .....

17. Have you been treated for the above or any other complaint since Release? If so, state nature of complaint and name and address of doctor or hospital with first and last dates of attendance.
16. If you suffered from the disability before joining the Force, give the name and address of any doctor, hospital, etc., from whom you received treatment. Give approximate dates.
15. (a) In which Unit were you then serving? (b) Where were you stationed? (c) What was the precise nature of your duties at the time?
14. State what particular incidents or conditions of service you consider caused or worsened the disability.
13. (a) When did you first suffer from the disability? (b) If before your war service when did you first notice the effects of war service on it?

QUESTION ANSWER

12. IF YOU CLAIM SOLELY IN RESPECT OF A WOUND OR INJURY, YOU NEED NOT ANSWER ANY OF THE FOLLOWING QUESTIONS—but this claim form must be signed and dated.

**CLAIM FOR DISABILITY PENSION—AIRMAN**

MPB 281 (continued)

H.A.F. Form 2530/39

Part II to be completed at Unit.  
Part III to be completed at Dispersal Centre.

**PART I.**  
*Instructions to Released Person.*  
**MEDICAL TREATMENT AFTER LEAVING  
DISPERSAL CENTRE**

You are now entitled to medical benefit under the National Health Insurance Acts, and a medical card telling you how to get treatment will be sent to you as soon as possible. Medical benefit includes free treatment from an insurance doctor at his surgery, or if your condition requires it, at your home, and free medicine.

If you go back to live in your old district and had an insurance doctor before you joined up you will be restored to his list if he is still in practice himself or by deputy.

If you fall ill before the medical card comes, fill in the application below and hand this book to your previous insurance doctor (or, if absent, his deputy) If you did not have an insurance doctor before you joined up or if you go to live in another part of the country, apply to any insurance doctor. You can see a list of insurance doctors at the local Post Office. Do not detach the form from the book. The doctor will do this. Turn over for information about hospital treatment.

Form Med. 50A

*PART II to be completed at Unit.*

Rank <u>Private</u>	Number <u>1324708</u>
Initials <u>J.W.S.</u>	Surname <u>SAUNDERS</u> (Block letters)
Date of birth <u>6.7.22</u>	Sex <u>M</u> If a married woman, state maiden name

*PART III to be completed at Dispersal Centre*

(Dispersal Centre Date Stamp)



The above-named person departed from this Dispersal Centre on .....

**PART IV**

Available for three months from date of leaving Dispersal Centre

*To be completed by released person ONLY if needing medical treatment before a medical card is received.*

I have NOT received a medical card since leaving the Dispersal Centre and I hereby apply for a medical card to be issued to me.

Delete as may be necessary { I was on the list of Dr. .... immediately before I was mobilised or called up for service.  
I was not on the list of a doctor in the district where I am now, and I desire to be placed on the list of .....  
(Insert name of doctor or approved institution)

My present address is .....

Do you intend to leave this district within three months from the date hereof ?

If so, when ? .....

(Continued overleaf)



## FOR ALL AIRMEN

In the utmost care of this book which contains your Certificate of Service. The Certificate cannot be replaced when lost is due to neglect or negligence on your part. You should not part with your Certificate of Service, but if you desire to give anyone full particulars of your service, make a copy.

**WARNING.**—You are reminded that the unauthorised communication by you to any person at any time of any information you may have acquired while in H.M. Service which might be useful to an enemy renders you liable to prosecution under Official Secrets Acts 1911 and 1920.

Reason of death, next-of-kin are requested immediately to A.O. 1/c Records, K Division, Gloucester.

(Post Town)

(County)

Name of Approved Society\* (if any).....  
(If a deposit contributor write "D.C.")

Name of Branch (if any) of Society.....

Membership number.....

.....  
(Signature of Released Person)

Date.....

\* If you were a member of an Approved Society before you were mobilised or called up for service, or if you joined an Approved Society during service, your membership is still effective.

### PART V

## HOSPITAL TREATMENT DURING RELEASE LEAVE

If you need hospital treatment before the end of your leave you should show this book to your doctor and if he is of opinion that such treatment is necessary he will advise you as to the steps to be taken to obtain that treatment. You should show this Release Book to the hospital authorities when admitted to or attending hospital for treatment.

For the information of the doctor.

In-patient treatment would normally be given at the nearest service or civil Emergency Medical Scheme hospital where the treatment required can be given. If you are in doubt as to the location of the nearest suitable hospital the Hospital Officer for the district in which the patient resides can give you the required information, and he will also be in a position to advise as to the nearest military or E.M.S. hospital where any massage, X-ray examination or other out-patient treatment can be obtained.

*PART VI to be completed by Doctor providing treatment who should also detach the form and send it to the Insurance Committee (in Northern Ireland to the Ministry of Labour, Palace Grounds, Armagh, Northern Ireland), for the area in which the insured person is staying.*

- \* The person named overleaf who was not on my list immediately before serving in H.M. Forces is accepted as from to-day as a temporary\*/permanent\* resident.
- \* The person named overleaf who states that he was on my list immediately before serving in H.M. Forces has to-day applied to me for treatment.

Date.....

Signature.....

\* Delete where not applicable.

If doctor is to supply drugs he should enter DR here .....	If doctor claims mileage he should enter mileage distance here .....
--	--



R.A.F. Form 1555/21

## NOTIFICATION OF CHANGE OF ADDRESS AFTER RELEASE

Rank Private Number 1304708  
 Initials J.W.S. Surname SALLADERS  
 (IN BLOCK LETTERS)

I have to inform you that I have changed my permanent address which now is—

Insert  
Full  
Postal  
Address  
to  
Block  
Capital

(Post Town)

(County)

Date \_\_\_\_\_ Signature \_\_\_\_\_

### PENDING RELEASE LEAVE

—arranged before the end of your leave you should show this book to  
 a. If in a of opinion that such treatment is necessary he will advise you as to  
 a to be taken to obtain that treatment. You should show this Labour Book to the  
 —apital authorities when admitted to or entering hospital for treatment.

For the information of the doctor.

In-patient treatment would normally be given at the nearest service or civil Emergency  
 Medical Scheme hospital where the treatment required can be given. If you are in doubt  
 as to the location of the nearest suitable hospital the Hospital Officer for the district in which  
 the patient resides can give you the required information, and he will also be in a position to  
 advise as to the nearest military or R.M.A. hospital where any necessary X-ray examinations  
 or other out-patient treatment can be obtained.

R.A.F. FORM 2530/23

**RECEIPTS FOR ENCASHMENT  
OF POSTAL DRAFTS**

to AIRMAN

Realisation of postal drafts at a post office for encashment credit to a Post Office Savings Bank Account, this release must be produced as EVIDENCE OF IDENTITY. The office will frank one ring on the encashment of EACH draft, and the last ring when making credit to a Savings Account.



For  
Credit  
to P.O.S.B.  
only.

*M. J. Sanders*

Usual Signature of Airman.

ON HIS MAJESTY'S SERVICE



Air Officer i/c Records,

K. Division,

Royal Air Force,

Gloucester.

AIR MINISTRY

Anyone finding this book is  
requested to hand it in to the  
nearest Police Station or for-  
ward in an UNSTAMPED  
envelope to :—

Air Officer i/o Records,  
Royal Air Force,  
GLOUCESTER.